



SARATOGA COUNTY WATER AUTHORITY

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ED HERNANDEZ, P.E., EXECUTIVE DIRECTOR

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SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES THURSDAY, MAY 30, 2019 @ 3:30 P.M.

PRESENT: Chairman John Lawler, Treasurer Tom Cumm, Deputy Treasurer Tim Szczepaniak, Supervisor Art Johnson, Supervisor Darren O'Connor; also, Executive Director Ed Hernandez, General Counsel Mark Schachner, Esq. and Joe Lanaro of Chazen Companies. **ABSENT:** Vice Chair Anita Daly and Board Member Jim Smith.

Motion was made by Mr. Cumm and seconded by Mr. Szczepaniak to adopt the draft minutes of the May 2, 2019 meeting minutes as the official minutes of that meeting. Unanimous.

(As is the practice of the Board, the Board waived a reading of the draft minutes and the adopted minutes include the long form resolutions that were passed at said meeting and the Board waived the reading of the long form resolutions.)

Reports:

Production: Mr. Hernandez reported that production data for the month of April was 4.9 MGD. Rolling annual average was 5.82 MGD.

Financial: Mr. Hernandez discussed the financial reports through April 30, 2019. Revenues for the year were budgeted at \$1.80 Million while actual revenues were \$1.86 Million. Budgeted expenses for the year were \$660,000 while actual expenses were \$549,000. Estimated cash available for operations at June 1, 2019 after the next debt service payment of \$183,000 will be an estimated at \$2.33 million.

Capital Projects:

Mr. Hernandez stated the storage building was now completed and the Raw Water Pump Station generator roof was nearing completion.

Mr. Hernandez reported that he expected the Phase II Preliminary Engineering report for the WTP Expansion to be ready within the next 30 days.

Mr. Hernandez discussed that the contractor for the Halfmoon Project would be mobilizing and work should be kicking off next week.

Legal Update:

Mr. Schachner noted the items in his firm's monthly legal memo. He requested that the Board consider a resolution later in the meeting to authorize an agreement with Verizon for a right-of-way property rights agreement regarding an overlapping easement.

Motions & Resolutions:

Motion was made by Mr. Szczepaniak and seconded by Mr. O'Connor to authorize the payment of the monthly vouchers at a cost of \$67,911.65 in operating costs, \$5,050.00 in Halfmoon Project Costs, \$63,063.00 in Storage Building costs. Motion carried unanimously. (2019-0020)

Mr. Hernandez asked the Board to consider a change order from Morton Buildings for some minor labor costs to adjust the grade level at the storage building site prior to construction. **Motion was made by Mr. Cumm and seconded by Mr. Johnson to approve Change Order #1 from Morton Buildings in the amount of \$360.00. Motion carried unanimously. (2019-0021)**

The next agenda item was to authorize the Executive Director to dispose of a 2010 Ford F250 and four storage sheds. He stated he would come back to the Board with final bid offers for approval. **A motion was made by Mr. Cumm and seconded by Mr. O'Connor to authorize staff to auction off the Ford F250 and four sheds. Motion carried unanimously. (2019-0022)**

Mr. Hernandez then reviewed his plan to place a mini-bid on the NYS Vehicle Marketplace and come back to the Board with the bid results for their approval at the June meeting. Chairman Lawler acknowledged.

The next matter was **a motion to authorize the Chairman to execute an Agreement with Verizon NY, Inc. in a form acceptable to counsel for a Property Rights agreement regarding an overlapping area of an easement in the Town of Stillwater. Motion was made by Mr. Johnson and seconded by Mr. O'Connor. Motion carried unanimously. (2019-0023)**

New Business:

The next meeting of the Saratoga County Water Authority Board of Directors was scheduled for Thursday, June 27, 2019 at 3:30 p.m. Mr. Johnson stated he would be unavailable for that meeting.

A motion was made by Mr. O'Connor and seconded by Mr. Szczepaniak to authorize the Executive Director to approve any construction project change orders up to \$1,000 each with a total monthly authorized amount not to exceed \$3,000. It was authorized that Mr. Hernandez would then inform the Board of those change orders at the next available Board meeting. Unanimous. (2019-0024)

Under Old Business, Mr. Hernandez then discussed the ongoing Maltaville Water District formation in the Town of Malta and Luther Forest Tech Park water service. He reviewed with the Board options for serving the Tech Park with and without the water district options being considered by the town. In all options the SCWA would be the supplier of water. The only difference would be to the party responsible for ownership and maintenance of the services and locations for the water meters. The formation of the District could impact the cost of water to the users in the Tech Park. Mr. Hernandez stated that whoever develops a pod is responsible for the installation of the water lines into the pods in accordance with SCWA standards. He recommended that the Water Authority then consider taking responsibility for long term ownership and maintenance of the larger trunk lines and the individual services would be the responsibility of each commercial user in the park. Chairman Lawler stated that care should be taken with our bond restrictions and the resale of water by any other community for profit.

Mr. O'Connor requested that the Board issue a letter to Luther Forest Technology Campus Economic Development Corporation which describes the commitment of the Authority to supply water to the campus sites, with the exception of Pod Five. Chairman Lawler requested that any communications to LFTC EDC be reviewed by counsel.

With no further action, motion to adjourn was made by Mr. Szczepaniak and seconded by Mr. Johnson. Motion passed and meeting was adjourned at 4:20 p.m.

Respectfully Submitted,

Carol A. Alden, Confidential Secretary