



# SARATOGA COUNTY WATER AUTHORITY

JOHN E. LAWLER, CHAIRMAN  
ED HERNANDEZ, P.E., EXECUTIVE DIRECTOR

260 BUTLER ROAD, GANSEVOORT, NY 12831  
TELEPHONE: (518) 761-2058  
FACSIMILE: (518) 792-4942  
www.saratogacountywaterauthority.com

THOMAS K. CUMM  
ANITA M. DALY  
ARTHUR J. JOHNSON  
DARREN O'CONNOR  
JAMES M. SMITH  
TIMOTHY SZCZEPANIAK

## SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES THURSDAY, MAY 24, 2018 @ 3:30 P.M.

**PRESENT:** Vice Chair Anita Daly, Treasurer Tom Cumm, Deputy Treasurer Tim Szczepaniak, Board Members Art Johnson, Darren O'Connor and Jim Smith; Executive Director Ed Hernandez and General Counsel Leah Everhart, Esq. **ABSENT:** Chairman Lawler

Ms. Daly called the regular meeting to order at 3:30 p.m. and welcomed all in attendance. The meeting was held in the Board of Supervisors Meeting Room One.

**Motion was made by Mr. Szczepaniak and seconded by Mr. Johnson to adopt the draft minutes of the April 26, 2018 meeting minutes as the official minutes of that meeting. Motion to adopt the minutes was unanimous.**

**Motion was made by Mr. Johnson and seconded by Mr. Szczepaniak to adopt the draft minutes of the April 26, 2018 Smart Growth Committee meeting minutes as the official minutes of that meeting. Motion to adopt the minutes was unanimous.**

(As is the practice of the Board, the Board waived a reading of the draft minutes and the adopted minutes include the long form resolutions that were passed at said meeting and the Board waived the reading of the long form resolutions.)

### **Reports:**

**Production:** Mr. Hernandez reported that production data for the month of April 2018 was 5.32 MGD. Rolling annual average was 5.49 MGD.

**Financial:** Mr. Hernandez discussed the financial reports through April 30, 2018. Revenues year-to-date were budgeted at \$1.75 million while actual revenues were \$1.83 million. Budgeted expenses through April 30, 2018 were \$578,000 while actual expenses were \$551,000. Estimated cash available for operations at June 1, 2018 after the next debt service payment is estimated at \$2.18 million. The next scheduled debt service payment is \$180,000 on June 1, 2018 for the Series 2014 Bonds.

**Legal:** Attorney Everhart reported that their firm had two matters to discuss. The first item was a draft SEQRA resolution for the proposed construction of the Storage Utility Building. The second matter will be discussed in Executive Session for privileged attorney client discussions.

**Capital Projects:** Mr. Hernandez stated that the Draft Engineering Report for the Water Treatment Plant Expansion was nearing completion and would be sent to the Board shortly. The project is now a listed action and the SEQR process was started at the last meeting. Completion of the SEQR process will be done at the June meeting as well as a Bond Resolution prepared for the EFC Funding application process. He noted that the Water Infrastructure Improvement Grants should be announced any day now. This will put us in a good position for any grant funding.

The Halfmoon Water Extension Project is several months behind schedule in design and permitting and he has been pushing them to move along more expeditiously. Ms. Daly inquired who the engineering firm was for this project. Mr. Hernandez stated it was C.T. Male. He stated the plans have now been recently submitted to DOH for approval. The lead engineer has since retired and a new engineer is leading the project.

The final project is the Storage Utility Building. Bids were received for the Storage Building. The anticipated costs were expected to be around \$350,000. Unfortunately most of the bids came in between \$600,000 and \$1.2 million. Mr. Hernandez stated that it is a very busy time of year and material costs have gone up quite a bit. Mr. Cumm inquired if Mr. Hernandez could identify what part of the project was out of the ordinary. Mr. Hernandez was recommending that the project not proceed at this time. He stated the Board may wish to modify the plans and reduce the size of the building. Discussion ensued how to reduce the construction costs and the response from bidders. Various members of the board commented that the prices seemed quite high but they did not wish to abandon the project. No decision was made at this time regarding this project.

**Motions & Resolutions:**

**Motion was made by Mr. Szczepaniak and seconded by Mr. O'Connor to authorize the payment of the monthly vouchers at a cost of \$148,142.89 in operating costs and \$3,256.00 in Plant Expansion Project Costs. Mr. Cumm stated he had reviewed all vouchers and had no concerns with the payments. Motion carried unanimously. (2018-0017)**

**The following long form Resolution was offered by Mr. Johnson and seconded by Mr. Cumm:**

**RESOLUTION # 2018-0018 OF THE SARATOGA COUNTY WATER  
AUTHORITY DECLARING THAT THERE WILL BE NO ADDITIONAL OR  
DIFFERENT ENVIORNMENTAL IMPACTS FROM CONSTRUCTION OF A**

**4800 SQUARE FOOT STORAGE SHED WHICH WERE NOT ALREADY  
CONSIDERED DURING PREVIOUS SEQRA REVIEW**

*WHEREAS, the Saratoga County Water Authority (Authority) was created by act of the State Legislature for the purpose of providing potable water within Saratoga County; and*

*WHEREAS, the Authority owns and operates the Saratoga County Water Treatment and Transmission Facilities Project which includes raw water intake and pump station facilities in the Upper Hudson River, a water treatment plant and other infrastructure in the Town of Moreau, transmission main from the Town of Moreau to the Town of Stillwater and a water storage tank in the Town of Stillwater; and*

*WHEREAS, the Authority has served as the appropriate SEQRA Lead Agency for consideration of any and all environmental impacts that may result from such Action; and*

*WHEREAS, the Action previously reviewed was the subject of an Environmental Impact Statement and Findings Statement; and*

*WHEREAS, the infrastructure necessary to facilitate proper use and maintenance of the water treatment system necessarily includes various, miscellaneous out-buildings and equipment located at the site of the Water Treatment Plant in the Town of Moreau; and*

*WHEREAS, the Authority wishes to protect its equipment from the elements by constructing a 4800 square foot storage shed at its Moreau property; and*

*WHEREAS, the Authority has caused an Environmental Assessment Form to be prepared concerning the proposed shed.*

**NOW, THEREFORE, BE IT RESOLVED**, that upon review of the EAF form and consideration of the scope of the previous SEQRA Action, previous EIS and Findings Statement, construction of the shed is a minor modification to the previously reviewed SEQRA Action; and be it further

*RESOLVED, that there will be no new or different impacts likely to result from construction of this 4800 square foot storage shed which were not already identified, evaluated and properly mitigated through the previous SEQRA Review of this Action; and be it further*

*RESOLVED, that the Authority's Chairman, Executive Director, Secretary and Legal Counsel are hereby authorized and directed to take any steps and execute and deliver any documents necessary and incidental to effectuating the terms of this Resolution.*

**AYES:** Cumm, Daly, Johnson, O'Connor, Smith, Szczepaniak  
**NAYS:** none  
**ABSENT:** Lawler  
**ABSTAIN:** none

**The Resolution was declared duly adopted on May 24, 2018.**

**Motion was made by Mr. Cumm and seconded by Mr. Johnson to adjourn to Executive Session at 3:55 p.m. for privileged attorney/client discussions. Unanimous.**

**Motion was made at 4:08 p.m. to return to Open Session by Mr. Cumm and seconded by Mr. O'Connor. Unanimous.**

**New Business:**

The next meeting of the Saratoga County Water Authority Board of Directors was scheduled for Thursday, June 21, 2018 at 3:30 p.m. Both Mr. Johnson and Mr. O'Connor will not be available for that meeting.

Mr. Hernandez then requested that the Board consider a proposal for a Phase IB Archaeological field work by Hartgen Associates. This work was also recommended by SHPO (State Historic Preservation Office). Hartgen was proposing to do the fieldwork and provide a report during the week of May 28<sup>th</sup> at a cost of \$2,488. **Motion was offered by Mr. Cumm and seconded by Mr. O'Connor to authorize the Phase IB work by Hartgen Associates at a cost of \$2,488. Unanimous. (2018-0019)**

**The final item was offered by Mr. Szczepaniak and seconded by Mr. Smith to schedule a Public Hearing for an Eminent Domain Proceeding to acquire a temporary easement for the proposed Halfmoon waterline expansion project. The Public Hearing will be scheduled for Thursday, June 21, 2018 at 3:25 p.m. at the Saratoga County Municipal Center. The hearing will be held in meeting room one of the Board of Supervisors. Unanimous. (2018-0020)**

**With no further action, motion to adjourn was made by Mr. Johnson and seconded by Mr. Smith. Motion passed and meeting was adjourned at 4:10 p.m.**

**Respectfully Submitted,**

**Carol A. Alden, Confidential Secretary**