



SARATOGA COUNTY WATER AUTHORITY

TIMOTHY SZCZEPANIAK, CHAIRMAN
ED HERNANDEZ, P.E., EXECUTIVE DIRECTOR

260 BUTLER ROAD, GANSEVOORT, NY 12831
TELEPHONE: (518) 761-2058
FACSIMILE: (518) 792-4942
www.saratogacountywaterauthority.com

PHILIP C. BARRETT
MARK E. HAMMOND
ARTHUR J. JOHNSON
THEODORE T. KUSNIERZ, JR.
JOHN E. LAWLER
ROBERT D. WILCOX

SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS DRAFT MEETING MINUTES WEDNESDAY, FEBRUARY 23, 2022 @ 3:30 P.M.

PRESENT: Chairman Tim Szczepaniak, Treasurer Philip Barrett, Deputy Treasurer Theodore Kusnierz, Supervisor Mark Hammond. Art Johnson and Robert Wilcox (joined by phone). Also, Executive Director Ed Hernandez and General Counsel Leah Everhart, Esq. **ABSENT:** Supervisor John Lawler.

Chairman Szczepaniak inquired if there were any changes, additions or deletions to the January 26, 2022, meeting minutes. **On a motion by Supervisor Kusnierz and a second by Supervisor Barrett the minutes of the January 26, 2022, meeting was adopted. Unanimous. (2022-0008)**

Reports:

Operations: Mr. Hernandez reported water flows for January were 6.06 mgd and the rolling annual average was 7.13 mgd.

Financials: Mr. Hernandez reviewed the Administrative Summary as of January 31, 2022. Budgeted water revenues through January 31, 2022, were \$613k. Actual revenues through January 31, 2022, were \$550k. Budgeted expenses through January 31, 2022, were \$203k and actual expenses were \$252k. The next Bond payment is due March 1st, 2022 for \$605,522. Cash available for operations after that payment was estimated at \$719k.

Capital Projects: Mr. Hernandez stated that the Lagoon Project remained on winter shutdown. He stated there were some minor punch list items being completed by Schultz Construction.

Legal: Ms. Everhart discussed the potential sale of water to Northwood Water Supply. She stated the Board needed to decide how it wanted to structure rates for this transaction. Supervisor Barrett asked about how to control water rates to end users. Ms. Everhart stated she would include a contract item prohibiting price gouging and for SCWA to approve end user rates. Mr. Hernandez suggested that the Board establish a wholesale rate. Supervisor Barrett concurred. After some discussion, a potential wholesale rate of \$2.822 per thousand was agreed upon. Ms. Everhart stated she would reach out to Northwood's counsel to discuss the matter.

Motions & Resolutions:

Motion was made by Supervisor Kusnierz and seconded by Supervisor Hammond to authorize the payment of the monthly vouchers at a cost of \$221,527.29 in operating costs, \$3,262.50 in Bond Issuance costs and \$46,550.00 in WTP Plant Expansion costs. Supervisor Barrett had reviewed all vouchers and was amenable to the payments. Motion carried unanimously. (2022-0009)

The next matter was a motion to approve the 2021 Investment Report as recommended by the Finance Committee. **On a motion by Supervisor Barrett and a second by Supervisor Kusnierz the 2021 Investment Report was approved for posting to PARIS. Motion carried unanimously. (2022-0010)**

The next matter was a motion to approve the 2021 Procurement Report as recommended by the Finance Committee. **On a motion by Mr. Johnson and a second by Supervisor Hammond the 2021 Procurement Report was approved for posting to PARIS. Motion carried unanimously. (2022-0011)**

Mr. Hernandez then discussed the 2021 Budget line item of utility costs and requested that multiple line items be moved to balance the budget. **On a motion by Supervisor Hammond and a second by Mr. Johnson, the 2021 Operating Budget was amended to cover the increased cost of utility expenses. Unanimous. (2022-0012)**

Mr. Hernandez then discussed the two property appraisals that had been completed on a potential property located near Curtis Lumber in Malta. On a motion by Supervisor Barrett and a second by Supervisor Kusnierz an offer of \$80,000 plus closing costs would be presented by counsel. Unanimous. (2022-0013)

Mr. Hernandez requested that the Board approve a contract amendment with Environmental Design Partnership (EDP) to include the subdivision process for the new parcel. **On a motion by Supervisor Barrett and a second by Supervisor Kusnierz, the Board authorized Mr. Hernandez to negotiate a contract amendment with EDP for the additional work related to the project. Unanimous. (2022-0014)**

Chairman Szczepaniak stated the next Board meeting was scheduled for March 24, 2022, at 3:30 p.m. There would also be an Audit Committee Meeting prior to that at 3:15 p.m. Members of that Committee are Johnson, Hammond, and Wilcox.

At 4:05 p.m., with no further business, a motion was made by Supervisor Hammond and seconded by Mr. Wilcox to adjourn. Motion carried unanimously.