

**Saratoga County Water Authority  
Minutes of the August 20, 2012 Meeting of the  
Saratoga County Water Authority Finance Committee**

Chairman Lawler called the meeting to order at 3:00 p.m. The meeting was held in the board room at the Saratoga County Municipal Complex, Building One. In attendance was Chairman Jack Lawler, Committee Members: Supervisor Art Johnson, Treasurer Kevin King, Acting Executive Director Edward Hernandez, Confidential Secretary Carol Alden and SCWA Special Counsel Craig Crist.

Mr. Hernandez confirmed that all members present had copies of the Proposed Budget for 2013, as well as the projected cash flows and operating expenses.

Mr. Lawler inquired if any of the committee members had any initial questions regarding the proposed operating budget. Mr. King had no issue with salaries. Mr. Hernandez stated that salaries followed the 2% raises for 2013. Mr. King next inquired about the Chief Operator position and if any changes would occur in 2013. Mr. Hernandez stated that the current contracted Operator would be retained through the end of 2013 while training occurred for his successor.

Mr. Lawler then inquired about the budgeted legal costs. He inquired from Mr. Crist a reasonable budget for costs. Mr. Crist stated they would be in line with the amount proposed. Mr. Lawler inquired if Mr. King was amenable to the current amount and he responded in the affirmative.

Professional Service Contracts was the next item reviewed. Mr. Lawler inquired about the insurance costs. Discussion continued regarding the RFP process for insurance. Mr. Lawler discussed his responsibilities to review the proposals with his experience in insurance.

Mr. Hernandez stated that the security line item should be increased by \$10,000 at the recommendation of Mr. King. All members concurred.

Mr. Hernandez stated that the contingency line was increased by \$20,000 from zero at Mr. King's recommendation. All members concurred.

Mr. Hernandez then stated that overall the proposed budget had been reduced by \$600,000. Discussion ensued regarding creating a line item for the required Renewal & Replacement fund transfer. Mr. Lawler recommended \$100,000 as the amount.

Mr. Lawler then discussed the utility costs. He asked the Director to gather information regarding utility suppliers to reduce costs.

Mr. Crist then discussed the obligations of the Finance Committee and the self-evaluations necessary for compliance with the Finance Committee Charter. The Confidential Secretary was instructed to formulate the evaluations with the assistance of Special Counsel and to ensure that

the members completed same and kept them on file at the Authority. The results will be forwarded to the entire Board for their review.

At 3:40 p.m. Chairman Lawler made a motion to adjourn to Executive Session to confer with Counsel regarding legal contracts for the next budget year. Motion was seconded by Art Johnson. Motion was approved.

At 3:50 p.m. the Committee returned to open session to discuss the Cash Flow Projections for 2013. Discussion ensued regarding the projections and Global Foundries usage for 2013. The Projections were approved by the Committee.

Mr. King made a motion to present the 2013 Proposed Budget to the Board of Directors at the August 23<sup>rd</sup> meeting for their approval to send to the Saratoga County Board of Supervisors for approval. Mr. Johnson seconded the motion. Motion was approved unanimously.

At 3:55 p.m. motion was made to adjourn by Mr. Lawler. Mr. King seconded and the meeting was adjourned.