



SARATOGA COUNTY WATER AUTHORITY

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SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES THURSDAY, MARCH 24, 2022 @ 3:30 P.M.

PRESENT: Chairman Tim Szczepaniak, Treasurer Philip Barrett, Deputy Treasurer Theodore Kusnierz, Supervisor Mark Hammond. Art Johnson and Robert Wilcox (joined by phone). Also, Executive Director Ed Hernandez, General Counsel Leah Everhart, Esq. and Tom Samascott of Northwood Water Company.
ABSENT: Supervisor John Lawler.

Chairman Szczepaniak inquired if there were any changes, additions or deletions to the February 23, 2022, meeting minutes. **On a motion by Supervisor Hammond and a second by Supervisor Barrett the minutes of the February 23, 2022, meeting was adopted. Unanimous. (2022-0015)**

Chairman Szczepaniak inquired if there were any changes, additions or deletions to the February 23, 2022, Audit Committee meeting minutes. **On a motion by Supervisor Hammond and a second by Mr. Wilcox, the minutes of the February 23, 2022, Audit Committee meeting was adopted. Unanimous. (2022-0016)**

At this time Chairman Szczepaniak welcomed Mr. Tom Samascott of Northwood Water Company and asked if he would provide a brief explanation of the request made for connection. Mr. Samascott stated that his company serves approximately 400 residential customers and is facing recent challenges with PFOA/PFAS levels in their water supply. He stated they were still within legal limits, but engineers were expressing concerns maintaining those legal levels. He was requesting a connection to the Authority at this time and wanted to proceed with that process. He stated the infrastructure was there with a T and a valve to connect. He stated his rates were controlled by the Public Service Commission with an ROI of 8 to 10%. Ms. Everhart inquired what the Board would like to do as far as next steps with a contract. With some minor discussion of contract terms, a Resolution was offered by Mr. Wilcox and seconded by Supervisor Barrett as follows: **Motion to approve the Water Sale Agreement with Northwood Water Company in substantially the same form as presented, to authorize the Chairman to sign and to include in Agreement an initial rate of \$2.822 per thousand gallons with an elevator provision of 3% or CPI, whichever is higher. Unanimous. (2022-0017)**

Reports:

Operations: Mr. Hernandez reported water flows for February were 6.4 mgd and the rolling annual average was 7.14 mgd.

Financials: Mr. Hernandez reviewed the Administrative Summary as of February 28, 2022. Budgeted water revenues through February 28, 2022, were \$1.23 mil. Actual revenues through February 28, 2022, were \$1.07 mil. Budgeted expenses through February 28, 2022, were \$414k and actual expenses were \$408k. The next Debt Service payment is due April 1st, 2022, for \$7,549.63. Cash available for operations after that payment was estimated at \$1.24 mil.

Capital Projects: Mr. Hernandez stated that the Lagoon Project remained on winter shutdown but anticipated a startup on April 1st. He stated there were still some minor punch list items being completed by Schultz Construction. At the request of the Chairman, he gave a brief report regarding the main break on Route 67 and his assessment of what may have occurred to cause it.

Legal: No update.

Motions & Resolutions:

Motion was made by Supervisor Kusnierz and seconded by Supervisor Hammond to authorize the payment of the monthly vouchers at a cost of \$141,585.22 in operating costs, \$3,617.56 in WTP Plant Expansion costs and a Debt Service payment of \$7,549.63. Supervisor Barrett had reviewed all vouchers and was amenable to the payments. Motion carried unanimously. (2022-0018)

The next motion was to approve the new rate schedule from General Control Systems, which provides all SCADA related services to the Authority. Mr. Hernandez discussed that they were requesting a 5% increase across the board for their rates which was based on NYS Prevailing Wages. He requested that the Board consider approving this request. **On a motion by Supervisor Barrett and a second by Mr. Wilcox, the 2022 GCS rate schedule was approved. Unanimous. (2022-0019)**

The next matter was a motion to approve the 2021 Performance Measurement Report as recommended by the Audit Committee. **On a motion by Supervisor Hammond and a second by Mr. Wilcox the 2021 Performance Measurement Report was approved for posting to PARIS. Motion carried unanimously. (2022-0020)**

The next matter was a motion to approve the 2021 Financial Statements as recommended by the Audit Committee. **On a motion by Mr. Wilcox and a second by Supervisor Hammond the 2021 Audited Financial Statements were approved for posting to PARIS. Motion carried unanimously. (2022-0021)**

Under New Business, Mr. Hernandez discussed a request from C.T. Male for water supply to the proposed semi-conductor fab facility at Global Foundries. Mr. Hernandez stated he was planning to have Jim Edwards of C.T. Male to attend the next Board Meeting to discuss details. Supervisor Barrett discussed pending legislation in Albany that may have an impact funding.

Mr. Hernandez then discussed the property acquisition on Route 67 with Curtis Lumber and the attempts to conclude same. He reviewed his actions and stated that they have since declined to sell the property. He discussed some other possible locations. Chairman Szczepaniak stated he may be able to assist with one of the parcels and would report back to the Board at next month's meeting.

Chairman Szczepaniak stated the next Board meeting was scheduled for April 21, 2022, at 3:30 p.m. There would also be a Personnel Committee Meeting prior to that at 3:15 p.m. Members of that Committee are Barrett, Kusnierz, and Hammond.

At 4:26 p.m., with no further business, a motion was made by Supervisor Hammond and seconded by Supervisor Barrett to adjourn. Motion carried unanimously.

Respectfully Submitted,

**Carol A. Alden
Confidential Secretary**