

**Saratoga County Water Authority
Official Minutes of the March 26, 2015 Meeting of the
Saratoga County Water Authority Governance Committee**

SCWA Governance Committee member Chairman John Lawler called the meeting to order at 2:25 p.m. The meeting was held in the board room at the Saratoga County Municipal Complex, Building One. In attendance were Chairman Jack Lawler, SCWA Board Member Jim Smith, Executive Director Ed Hernandez, Confidential Secretary Carol Alden and SCWA Special Counsel Leah Everhart. Absent: Treasurer Kevin King.

Mr. Hernandez discussed the annual Performance Measures Report. He reviewed each category with the Committee and noted that overall performance was good. **A motion was made by Mr. Smith and seconded by Mr. Lawler to accept the Performance Measurement Report and recommend to the Board for adoption. Motion passed unanimously.**

Mr. Hernandez then presented the Committee with the SCWA Petty Cash Fund Policy. He reviewed the most notable factors in the policy and restated that the Fund will not exceed \$100.

A motion to recommend adoption of the Petty Cash Fund Policy to the full Board was made by Mr. Smith. Mr. Lawler seconded that motion. Motion approved.

At 2:30 p.m. motion was made to adjourn by Mr. Lawler. Mr. Smith seconded and the meeting was adjourned.

Respectfully Submitted,

Carol A. Alden, Confidential Secretary