



SARATOGA COUNTY WATER AUTHORITY

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CHARLES WAIT

SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS APPROVED MEETING MINUTES THURSDAY, NOVEMBER 27, 2012; 1:00 PM

PRESENT: Vice-Chairwoman Anita Daly, Supervisor Arthur Johnson, Treasurer Kevin King, Gregg Connors, Marybeth Hynes, Charles Wait, SCWA Board Members; Craig Crist and John Dowd, SCWA Special Counsel; Ed Hernandez, Acting Executive Director; Press. ABSENT: SCWA Chairman Jack Lawler.

Chairwoman Daly called the regular meeting to order at 1:00 p.m. and welcomed all in attendance.

A motion was made by Charles Wait and seconded by Marybeth Hynes to adopt the draft minutes of the October 25, 2012 regular meeting, as the official minutes of that meeting. Greg Connors abstained due to absence from that meeting. Motion to accept the draft minutes were passed.

A motion was made by Vice-Chair Daly and seconded by Art Johnson of the Audit Committee to adopt the minutes of the October 25, 2012 Audit Committee meeting. Motion to accept the draft minutes was passed unanimously.

A motion was made by Charles Wait and seconded by Kevin King of the Board of Directors to adopt the minutes of the Audit Committee meeting of October 25, 2012 as the official minutes of that meeting. Motion to accept the draft minutes were passed unanimously.

(As is the practice of the Board, the Board waived a reading of the draft minutes and the adopted minutes include the long form resolutions that were passed at said meeting and the Board waived the reading of the long form resolutions.)

Production: Ed Hernandez, Acting Director, reported that production and customer usage was at 3.67MGD for October 2012. Mr. Hernandez commented that this was below projections due to Global Foundries usage below what they projected. Mr. Connors inquired if our 2013 budget was based upon the projections indicated by Global Foundries. Mr. Hernandez stated in the affirmative. Mr. Johnson indicated that there was some indication that Global was taking water from another source as well. Mr. Hernandez stated he was unaware of this and would have a report for the Board at the next meeting.

Financial: Mr. Hernandez discussed the financial reports through October 31, 2012. Through October 31, 2012 actual expenses were \$1.39 million. Revenues were budgeted at \$3.6 million, but were actually at \$2.4 million. The income exclusive of the bond payment was \$1,012,265. He noted that all YTD revenues less operating expenses and the bond payment provided a net positive amount of \$123,982. Mr. Wait inquired about the budget vs. actual costs of professional services. Mr. Crist commented that the hiring of

the Confidential Secretary and Executive Director have taken on many matters that were previously handled by him which reduced professional services costs. Mr. Hernandez also commented that many duties previously done externally are now being done by internal staff. Mr. Wait inquired about the Renewal and Replacement fund and what the plan was for those funds. Mr. Hernandez indicated that the membranes would be the first items to be replaced with those funds in approximately 10 years.

The first motion was to authorize the payment of the vouchers for the month at a total cost of \$191,533.34 as reviewed and approved by Kevin King, Treasurer. Mr. King commented that the voucher payments were higher than normal this month due to the NYS Retirement annual invoice, the initial costs of the Stream Mitigation Project and chemical costs. **Mr. Connors moved to authorize that vouchers, as presented and audited for payment by the Treasurer, is approved for payment. The motion was seconded by Mr. Wait and passed unanimously.**

The next matter was to **approve budget transfers for line items chemicals, grounds and equipment maintenance, Workers' Comp, and Health Insurance Buyout. Motion was made by Mr. Johnson and seconded by Ms. Hynes to approve the budget transfers as presented by Mr. Hernandez.** Mr. Wait inquired if we needed to notify PARIS reporting of these changes, to which Mr. Hernandez stated that we did not since they were still within the overall categories reported to PARIS. Also, the Authorities Office reviewed meeting minutes for changes throughout the year and the changes are posted to the website for public review. **Motion passed Unanimously.**

The next motion was to approve the Public Hearing on December 20, 2012 to increase the municipal water rates as contracted for 2013. **Motion was made by Ms. Hynes and seconded Mr. Connors to approve the Public Hearing for December 20, 2012 at 2:45 p.m. Motion passed unanimously.**

The next item on the agenda was to award the contract for Citric Acid to the low bidder, which was Slack Chemical pending approval by NYSDOH because they do not hold NSF certification. Mr. Hernandez indicated that they were working with NYSDOH to determine that the certification for Slack's supply was sufficient for municipal water systems. **Motion was made by Mr. Wait and seconded by Ms. Hynes to award the contract to Slack Chemical for citric acid contingent upon DOH approval. Motion passed unanimously.** Ms. Daly inquired if the motion should be amended to award to Coyne Chemical if DOH does not approve use from Slack Chemical. **Ms. Hynes made a motion to amend the resolution to award the contract for citric acid to Slack Chemical contingent upon NYS DOH approval and then to Coyne chemical if DOH does not approve Slack's certifications. Amended motion was seconded by Mr. Johnson. Motion passed unanimously.**

The next matter was the award of the Timber Sale Contract to G & T Enterprises of Johnsbury. Mr. Hernandez stated that the bid was for approximately \$17,000 which was higher than anticipated. Ms. Daly stated that they did the majority of the work for Saratoga County and came highly recommended. **Motion was made by Ms. Hynes to award the contract for the sale of timber to G & T Enterprises at a contracted amount of \$17,033.40. Motion was seconded by Mr. Connors. Motion passed unanimously.**

The next meeting of the SCWA Board of Directors was scheduled for **Thursday, December 20, 2012 at 2:45 p.m.**, with the commencement of the Public Hearing.

New Business:

The Town of Malta Water Agreement for the supply of water to the Recreation fields was a new matter, which Mr. Hernandez asked to be tabled to the next meeting pending attorney review of the contract. **The matter was tabled until the December meeting.**

At this time a motion was made by Mr. Connors and seconded by Ms. Hynes to adjourn to Executive Session to discuss attorney client matters relating to CPWA, Pall Corp. and LFTC EDC at 1:27 p.m. Motion carried. Meeting adjourned to Executive Session.

At 2:27 p.m. the Board returned to open session. At this time a **motion was made by Ms. Hynes to adjourn the regular meeting. Motion was seconded by Mr. Wait. Motion passed unanimously and meeting was adjourned.**

Respectfully Submitted,

**Carol A. Alden,
Confidential Secretary**