



# SARATOGA COUNTY WATER AUTHORITY

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## SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES THURSDAY, OCTOBER 18, 2018 @ 3:30 P.M.

**PRESENT:** Vice Chair Anita Daly, Deputy Treasurer Tim Szczepaniak, Supervisor Art Johnson, Board Member Darren O'Connor; also Executive Director Ed Hernandez and General Counsel Leah Everhart, Esq. **ABSENT:** Chairman John Lawler, Board Member Jim Smith and Treasurer Tom Cumm.

Ms. Daly called the regular meeting to order at 3:30 p.m. and welcomed all in attendance. The meeting was held in the Board of Supervisors Meeting Room One.

**Motion was made by Mr. Szczepaniak and seconded by Mr. Johnson to adopt the draft minutes of the September 27, 2018 meeting minutes as the official minutes of that meeting. Ms. Daly abstained from voting. Motion passed.**

A presentation was made by the Heritage Group regarding health insurance options for the coming year by Ms. Berny Terpening. Ms. Terpening discussed the 11% increase from MVP and the reasons the state approved the increase and the mandates required by NYS. She also discussed the embedded deductible on the proposed plan, the HRA working in conjunction with the plan and the deductible is low for a high deductible plan. Mr. Hernandez discussed concerns amongst board members for the sustainability of the increase year over year. Ms. Terpening reviewed all the silver plans and the associated costs. The Silver 4 was the lowest cost of all plans. Further discussion ensued regarding the costs of the Health Reimbursement Account benefit. Ms. Terpening discussed doing away with the HRA and electing a better metal plan at an overall lower cost. Mr. Szczepaniak inquired about the Pediatric Dental mandate and how it affected the rates. Ms. Terpening stated it was a mandate and was embedded into the medical plan. Mr. Johnson inquired if we offered more than one plan option. Mr. Hernandez discussed what had been budgeted for the upcoming year and recommended that the Silver Plan be renewed for next year and the HRA aspect be revisited during budget planning for 2020. Mr. Johnson concurred. The Board thanked Ms. Terpening for her in-depth review.

(As is the practice of the Board, the Board waived a reading of the draft minutes and the adopted minutes include the long form resolutions that were passed at said meeting and the Board waived the reading of the long form resolutions.)

## **Reports:**

**Production:** Mr. Hernandez reported that production data for the month of September 2018 was 6.06 MGD. Rolling annual average was 5.9 MGD.

**Financial:** Mr. Hernandez discussed the financial reports through September 30, 2018. Revenues year-to-date were budgeted at \$3.94 million while actual revenues were \$4.8 million. Budgeted expenses through September 30, 2018 were \$1.44 million while actual expenses were \$1.3 million. Estimated cash available for operations at December 1, 2018 after the next debt service payment of \$103,000 is estimated at \$1.65 million.

## **Capital Projects:**

Mr. Hernandez discussed the Halfmoon Project. He stated that there were two easements still pending. Counsel would be reaching out to the owners of those easements for status.

Mr. Hernandez then discussed the Storage building project. He stated that a new bid had been put out for a different design and expected those bids back very soon. He stated the redesign cost would be a significant savings from \$600,000 to approximately \$200,000. He expected to come back to the Board next month with the bid results.

Mr. Hernandez discussed the Phase II Expansion Project. He stated grant applications had been placed with NYS. An RFP had been drafted and reviewed by the Engineering Committee members. He expected the RFP to be finalized and sent out to several engineering firms.

**Legal:** Attorney Everhart stated they had commenced the Eminent Domain proceeding for one of the easements. She discussed also the work done on the two other easements that had been pending for some time.

## **Motions & Resolutions:**

**Motion was made by Mr. O'Connor and seconded by Mr. Johnson to approve two budget transfers. The first moving \$500 from Insurance to Advertising and the second is moving \$3,000 from Equipment Parts to Fuel. Motion carried unanimously. (2018-0042)**

**Motion was made by Mr. Szczepaniak and seconded by Mr. O'Connor to authorize the payment of the monthly vouchers at a cost of \$104,584.45 in operating costs, \$540.00 in Storage Building Project Costs and \$7,711.00 in Halfmoon Project Costs. Motion carried unanimously. (2018-0043)**

**The next motion was to approve a health insurance contract with MVP Health Insurance for employees for the coverage year effective December 1, 2018 through November 30, 2019. Motion was made by Mr. Johnson and seconded by Mr. O'Connor. Motion carried unanimously. (2018-0044)**

**The next motion was to award the bid to Calgon Carbon for the supply of granular activated carbon at a cost of \$.80/lb. with delivery of 40,000 lbs. for a three year contract. Motion was made by Mr. Szczepaniak and seconded by Mr. Johnson. Unanimous. (2018-0045)**

**The next motion was to approve a rate increase request of approximately 1% for General Control Systems for electrical engineering professional services. Motion was made by Mr. Johnson and seconded by Mr. O'Connor. Motion carried unanimously. (2018-0046)**

**The final motion was to authorize a transfer of \$400,000 from the Revenue Fund to the Capital Fund as described in the General Resolution of the Authority. Motion was made by Mr. Szczepaniak and seconded by Mr. O'Connor. Motion carried unanimously. (2018-0047)**

**New Business:**

The next meeting of the Saratoga County Water Authority Board of Directors was scheduled for Tuesday, November 27, 2018 at 3:30 p.m.

**With no further action, motion to adjourn was made by Mr. Szczepaniak and seconded by Mr. Johnson. Motion passed and meeting was adjourned at 4:15 p.m.**

**Respectfully Submitted,**

**Carol A. Alden, Confidential Secretary**