



SARATOGA COUNTY WATER AUTHORITY

JOHN E. LAWLER, CHAIRMAN
ED HERNANDEZ, P.E., EXECUTIVE DIRECTOR

260 BUTLER ROAD, GANSEVOORT, NY 12831
TELEPHONE: (518) 761-2058
FACSIMILE: (518) 792-4942
www.saratogacountywaterauthority.com

THOMAS K. CUMM
ANITA M. DALY
ARTHUR J. JOHNSON
DARREN O'CONNOR
JAMES M. SMITH
TIMOTHY SZCZEPANIAK

SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES THURSDAY, SEPTEMBER 27, 2018 @ 3:30 P.M.

PRESENT: Chairman John Lawler, Treasurer Tom Cumm, Deputy Treasurer Tim Szczepaniak, Supervisor Art Johnson, and Board Member Darren O'Connor; also Executive Director Ed Hernandez and General Counsel Leah Everhart, Esq. **ABSENT:** Vice Chair Anita Daly, and Board Member Jim Smith.

Chairman Lawler called the regular meeting to order at 3:30 p.m. and welcomed all in attendance. The meeting was held in the Board of Supervisors Meeting Room One.

Motion was made by Mr. Cumm and seconded by Mr. Szczepaniak to adopt the draft minutes of the August 30, 2018 meeting minutes as the official minutes of that meeting. Unanimous.

Motion was made by Mr. Johnson and seconded by Mr. Cumm to adopt the draft minutes of the August 30, 2018 Finance Committee meeting minutes as the official minutes of that meeting. Unanimous.

(As is the practice of the Board, the Board waived a reading of the draft minutes and the adopted minutes include the long form resolutions that were passed at said meeting and the Board waived the reading of the long form resolutions.)

Reports:

Production: Mr. Hernandez reported that production data for the month of August 2018 was 6.42 MGD. Rolling annual average was 5.88 MGD.

Financial: Mr. Hernandez discussed the financial reports through August 31, 2018. Revenues year-to-date were budgeted at \$3.5 million while actual revenues were \$4.12 million. Budgeted expenses through August 31, 2018 were \$1.28 million while actual expenses were \$1.1 million. Estimated cash available for operations at December 1, 2018 after the next debt service payment of \$103,000 and a \$1 million Service Fee repayment to Saratoga County is estimated at \$1.7 million.

Capital Projects:

Mr. Hernandez indicated that the Halfmoon Project was progressing with a recent approval from SHPO and completion of the archaeologicals. The engineers were responding to the Town of Stillwater's inquiries as well. He reported that the closing on the Environmental Facilities Loan was completed today and the interest rate portion was very low. Chairman Lawler thanked everyone for their efforts to complete the transaction. He inquired about the timeline for construction. Mr. Hernandez stated they were continuing to conclude the easement process. Mr. Hernandez estimated a late spring construction start.

Mr. Hernandez then discussed the Storage building project. He stated that a motion was on the agenda to rescind the award of the construction contract based on the unwillingness of the construction firm to negotiate a lower price with the revisions discussed by the Board. Mr. Hernandez stated that he was interested in piggybacking on a recent county contract for a pre-engineered Morton building and had contacted counsel for an opinion on that. Ms. Everhart stated that we would not be able to do so based on three conditions that must be met, of which one of them we did not meet. Therefore, the project would need to be re-bid as a pre-engineered building.

Mr. Hernandez discussed the Phase II Expansion Project. There was no further activity on this project at this time.

Legal: Attorney Everhart reiterated that bond counsel had worked extremely hard to facilitate the closing on the EFC loan and it had completed today. She discussed an easement that had been reviewed by them and was ready for signature by the Chairman. She also stated that her firm anticipated condemnation proceedings to move forward during the next month.

Motions & Resolutions:

Motion was made by Mr. Johnson and seconded by Mr. Szczepaniak to approve two budget transfers. The first is moving \$3,000 from Equipment Parts to Computer Equipment and the second is moving \$3,000 from Equipment Parts to Fuel. Motion carried unanimously. (2018-0037)

Motion was made by Mr. Cumm and seconded by Mr. O'Connor to authorize the payment of the monthly vouchers at a cost of \$87,150.19 in operating costs and \$1,465.00 in Halfmoon Project Costs. Mr. Cumm stated there was one change to the voucher listing. JB3 consulting should be \$72 instead of the \$48 listed. Motion carried unanimously. (2018-0038)

The next motion to discuss was the adoption of an MVP healthcare plan and a Vision Services Plan for vision coverage. Mr. Hernandez discussed the increase of 12% to the cost of the plan for this year. He recommended the Board readopt the MVP Silver Plan with HRA rider. Mr. Szczepaniak inquired if the

insurance agent would come in and make a presentation on comparable plans like they did for his town. Discussion ensued regarding the increase and the Board agreed to have the agent come in and provide some insight into how the Authority could save some money. **Motion was tabled.**

The next motion was to readopt the Vision Services Plan at a cost of \$7.77/12/44/12/70/20.47 for the various plans. Motion was made by Mr. Szczepaniak and seconded by Mr. O'Connor. Unanimous. (2018-0039)

The next motion of the meeting was **to rescind Resolution #2018-0035 which awarded the Storage Building Project.** Mr. Hernandez stated he would like to redesign and rebid the project. **Motion was made by Mr. Johnson and seconded by Mr. Cumm. Motion was unanimous. (2018-0040)**

The final motion was to authorize a rebidding of the Storage Building with amended specs. Motion was made by Mr. O'Connor and seconded by Mr. Johnson. Motion carried unanimously. (2018-0041)

New Business:

The next meeting of the Saratoga County Water Authority Board of Directors was scheduled for Thursday, October 18, 2018 at 3:30 p.m.

With no further action, motion to adjourn was made by Mr. Cumm and seconded by Mr. O'Connor. Motion passed and meeting was adjourned at 4:15 p.m.

Respectfully Submitted,

Carol A. Alden, Confidential Secretary