



# SARATOGA COUNTY WATER AUTHORITY

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## SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES FRIDAY, SEPTEMBER 4, 2015 @ 2:30P.M.

**PRESENT:** Chairman John Lawler, Supervisor Arthur Johnson, Supervisor Patrick Ziegler, SCWA Board Members Tom Cumm and Jim Smith; Ed Hernandez, Executive Director, and SCWA Special Counsel Leah Everhart, Esq. **Absent:** Supervisor Anita Daly, Treasurer Kevin King.

Chairman Lawler called the regular meeting to order at 2:30 p.m. and welcomed all in attendance.

**Motion was made by Mr. Cumm and seconded by Mr. Smith to adopt the draft minutes of the September 4, 2015 Board Meeting minutes as the official minutes of that meeting. Motion carried unanimously.**

(As is the practice of the Board, the Board waived a reading of the draft minutes and the adopted minutes include the long form resolutions that were passed at said meeting and the Board waived the reading of the long form resolutions.)

### **Reports:**

Production: Ed Hernandez, Executive Director, reported that production data for the month of July 2015 at 6.4 MGD. He mentioned that August consumption was 6.95 MGD. Chairman Lawler noted that most customers appeared to be taking well over their minimums. Mr. Hernandez noted that the Town of Stillwater would be taking water soon as well. Chairman Lawler inquired what the breakeven point was for water sold. Mr. Hernandez stated it was around 5.1 mgd. He stated it was dependent upon who was purchasing the water. There were two rates, municipal and commercial that affect the breakeven point. Mr. Hernandez stated he would run the numbers for accuracy and report to the Board next month.

Financial: Mr. Hernandez discussed the financial reports through July 31, 2015. Budgeted expenses were \$1.13 million and actual expenses were \$897k. Revenues year to date were budgeted at \$2.72 million and actual revenues were \$3.26 million. Mr. Hernandez stated that net income to date was \$1.1 million.

Legal Update: Ms. Everhart stated that she would report two litigation matters in Executive Session as they were being negotiated at this time.

**Motion to authorize the payment of the vouchers for the month at a total cost of \$88,550.12 in operating costs, \$459.00 in SPDES Outfall Project Costs, \$20,838.18 in DBP Project costs, as reviewed previously by Kevin King, Treasurer.** Chairman Lawler noted that he had discussed payment review with

Mr. King and all review questions had been answered satisfactorily to proceed. **Mr. Cumm moved to authorize that vouchers be approved for payment. The motion was seconded by Mr. Ziegler. Motion passed unanimously.**

The next matter was **to approve a budget transfer from budget line "Rent" to "Licenses & Permits" in the amount of \$250. Mr. Cumm inquired what the increase in licenses was for.** Mr. Hernandez stated the allocation for the SPDES permit was omitted from the budget last year. **Motion was offered by Mr. Johnson and seconded by Mr. Smith. Motion carried unanimously.**

The next matter was **to approve the 2016 Draft Operating Budget as the Approved Budget and to submit same to the Saratoga County Board of Supervisors and NYS Public Authorities Reporting Information System (PARIS) as recommended by the Finance Committee.** Chairman Lawler discussed the main points the Committee discussed regarding conservative estimates for revenue and a scheduled repayment to Saratoga County. **Motion to approve was made by Mr. Cumm and seconded by Mr. Ziegler. Motion carried unanimously.**

**Next agenda item was to readopt the SCWA Investment Policy, the SCWA Procurement Policy and the SCWA Fixed Asset Policy as recommended by the Finance Committee. Motion was offered by Mr. Johnson and seconded by Chairman Lawler. Motion carried unanimously.**

The Board scheduled the next meeting of the SCWA Board of Directors for **2:30 p.m. on September 24th, 2015** at the Board of Supervisors Blue Room in Ballston Spa. There will be a Governance Committee meeting at 2:00 p.m. prior to that meeting. Members of that Committee are: King, Lawler, and Smith.

**Motion was made at 2:20 p.m. by Mr. Cumm to adjourn to Executive Session for purposes of discussing privileged attorney client matters. Motion was seconded by Mr. Smith. Unanimous.**

**At 3:55 p.m. Motion to return to open session was made by Mr. Smith and seconded by Mr. Johnson. Unanimous.**

**At 3:57 p.m. Motion to adjourn was made by Mr. Cumm and seconded by Mr. Ziegler. Motion passed and meeting was adjourned.**

**Respectfully Submitted,**

**Carol A. Alden, Confidential Secretary**