



SARATOGA COUNTY WATER AUTHORITY

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SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES THURSDAY, JULY 28, 2016 @ 3:00 P.M.

PRESENT: Chairman John Lawler, Supervisor Art Johnson, Jim Smith and Pat Ziegler, Executive Director Ed Hernandez, SCWA General Counsel Mark Schachner, Esq. **Absent:** Vice Chairwoman Anita Daly, Treasurer Patrick Ziegler and Board Member Tom Cumm.

Chairman Lawler called the regular meeting to order at 3:00 p.m. and welcomed all in attendance.

Motion was made by Mr. Johnson and seconded by Mr. Smith to adopt the draft minutes of the June 30, 2016 Board Meeting minutes as the official minutes of that meeting. Motion to adopt the minutes – Unanimous.

(As is the practice of the Board, the Board waived a reading of the draft minutes and the adopted minutes include the long form resolutions that were passed at said meeting and the Board waived the reading of the long form resolutions.)

Reports:

Production: Ed Hernandez, Executive Director, reported that production data for the month of June 2016 at 5.8 MGD. Rolling annual average was 5.33 MGD. Chairman Lawler inquired about last year's August and July production numbers. Mr. Hernandez explained that traditionally those are peak months. He also noted that Global Foundries was taking more water at that time.

Financial: Mr. Hernandez discussed the financial report through June 30, 2016. Budgeted expenses were \$968,000 and actual expenses were \$740,000. Revenues for the year were budgeted at \$2.39 million and actual revenues were \$2.63 million. Estimated cash available for operations at September 1, 2016, (after bond payment) is \$1.65 million. The next payment for the 2016 Bonds is due September 1, 2016.

10 Year Capital Plan:

Mr. Hernandez outlined each of the items listed for the next budget year. He further discussed the chemical feed upgrades that were needed, a new vehicle, and the replacement of the Kubota tracked vehicle. He then discussed the additional items outlined over the next ten years. Those items included a pole barn for storage, storage tank refurbishment at LFTC, and replacing the two distribution trucks. The remaining items on the plan were dependent upon adding users to the system. Those items included additional modules, an additional

clearwell, an additional storage tank, a pressure booster station, module replacements, an additional distribution pipeline, and additional modules.

Legal: Mr. Schachner stated there were no legal matters to discuss in Executive Session. He noted that things were very quiet for the Authority at this time. He noted they continue to work on water agreements for two potential new customers.

Mr. Hernandez also discussed the Engineering proposals received from the RFP for an engineering consultant for the potential expansion project. He noted that the two low bidders of the six proposals received were C.T. Male and Creighton Manning. He stated that the Engineering Committee will be meeting to review the proposals and to schedule interviews with firms. He stated he would update the Board on their progress at the next Board meeting. Mr. Johnson inquired if the engineering costs would be included in the financing that has been submitted to the EFC. Mr. Hernandez stated it was.

Motion was made by Mr. Johnson and seconded by Mr. Smith to authorize the payment of the monthly vouchers at a cost of \$88,742.31 in operating costs, \$61,299.00 in SPDES Outfall Project costs, \$323.00 in DBP Project Costs, \$5,000 in 2016 Bond Issuance Costs and \$3,040.00 in Distribution Expansion Project expenses. Mr. Hernandez stated that all vouchers had been reviewed previously by Mr. Ziegler and were approved. **Motion carried unanimously. (2016-0060)**

Motion to approve Change Directive #1 from Reale Construction for the Outfall Project. Mr. Hernandez stated the net effect of the change was zero to the contract. He further explained that the Town of Moreau had issues with the location of the section of piping on Potter Road closest to the plant and that as a result the engineer recommended they directional drill that section. **Motion was made by Mr. Ziegler and seconded by Mr. Smith to authorize the Chairman to sign the Change Directive. Motion carried unanimously. (2016-0061)**

Mr. Ziegler noted disclosed that there was a disbursement to Wells Fargo and that he would prefer another Board member sign that check as he is employed by Wells Fargo. Mr. Hernandez stated that Chairman Lawler would also be signing that check as a requirement of the Authority policies.

The next meeting of the Authority Board was scheduled for August 25, 2016 at 3:00 p.m. There will be a Finance Committee meeting prior to that meeting at 2:30 p.m. to review the draft 2017 Operating Budget. Mr. Ziegler stated he would be absent from that meeting and would like to receive the draft in advance if possible. Other members of that Committee are Chairman Lawler and Supervisor Johnson.

With no further action, motion to adjourn was made by Mr. Ziegler and seconded by Mr. Smith. Motion passed and meeting was adjourned at 3:33 p.m.

Respectfully Submitted,

Carol A. Alden, Confidential Secretary