



SARATOGA COUNTY WATER AUTHORITY

JOHN E. LAWLER, CHAIRMAN
ED HERNANDEZ, P.E., EXECUTIVE DIRECTOR

260 BUTLER ROAD, GANSEVOORT, NY 12831
TELEPHONE: (518) 761-2058
FACSIMILE: (518) 792-4942
www.saratogacountywaterauthority.com

THOMAS K. CUMM
ANITA M. DALY
ARTHUR J. JOHNSON
DARREN O'CONNOR
JAMES M. SMITH
TIMOTHY SZCZEPANIAK

SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES THURSDAY, JUNE 27, 2019 @ 3:30 P.M.

PRESENT: Vice Chair Anita Daly, Treasurer Tom Cumm, Deputy Treasurer Tim Szczepaniak, Supervisor Darren O'Connor and Board Member Jim Smith; also, Executive Director Ed Hernandez, General Counsel Mark Schachner, Esq. **ABSENT:** Chairman John Lawler and Supervisor Art Johnson.

Motion was made by Mr. Szczepaniak and seconded by Mr. Cumm to adopt the draft minutes of the May 30, 2019 meeting minutes as the official minutes of that meeting. Ms. Daly abstained. Motion passed.

(As is the practice of the Board, the Board waived a reading of the draft minutes and the adopted minutes include the long form resolutions that were passed at said meeting and the Board waived the reading of the long form resolutions.)

Reports:

Production: Mr. Hernandez reported that production data for the month of May was 5.63 MGD. Rolling annual average was 5.77 MGD.

Financial: Mr. Hernandez discussed the financial reports through May 31, 2019. Revenues for the year were budgeted at \$2.25 Million while actual revenues were \$2.36 Million. Budgeted expenses for the year were \$825,000 while actual expenses were \$624,000. Estimated cash available for operations at September 1, 2019, after the next debt service payment of \$1,454,272, is \$1.624 million.

Capital Projects: Mr. Hernandez stated that the construction of the Storage Building was completed except for the electrical work. He noted a pending item on the agenda for the electrical contract.

The Halfmoon Project was approximately halfway completed. The contractor was moving along well and the expectation was the project would be completed ahead of schedule.

Preliminary design of the Expansion Project continues and the project remains on schedule. Upon approval of the NYSDOH and Comptroller, the SCWA should be able to close on the NYSEFC financing.

Legal Update: Mr. Schachner stated there was no significant legal activity during the prior month. Mr. Hernandez requested that Mr. Schachner please review a letter to LFTC that has been drafted.

Motions & Resolutions:

Motion was made by Mr. Cumm and seconded by Mr. Smith to authorize the payment of the monthly vouchers at a cost of \$77,234.11 in operating costs, \$3,915.28 in Halfmoon Project Costs, \$31,177.00 in Storage Building costs, and \$382.50 in Plant Expansion Project costs. Motion carried unanimously. (2019-0025)

Mr. Hernandez asked the Board to consider accepting bids for the sale of the 2010 Ford F250 with a snowplow and sander. High bid was \$7,900.00. Bids were also received for the sale of a large storage shed and two smaller ones. High bid for those items was \$4,250. Both items were authorized for disposal at the previous Board meeting and were offered through Auctions International. **Motion was made by Mr. Smith and seconded by Mr. O'Connor to accept both bids for a total of \$12,150.00 Motion carried unanimously. (2019-0026)**

The next agenda item was for the Board to consider a 5 year proposal from Toadflax Nursery for the removal of solid waste from the lagoons under a Beneficial Use Permit. Mr. Hernandez stated that Toadflax has been completing the work in a satisfactory manner and the SCWA has a beneficial use permit issued by NYSDEC to utilize Toadflax for reclamation of the material as a soil additive. Mr. O'Connor questioned the rate of increase year over year. He stated he was comfortable with a CPI adjustment as opposed to an annual 3% increase. Mr. Hernandez stated he would review the Board's request with the vendor but requested that the Board consider approval for Year 1 work prior to the additional increases. **An amended motion was made by Mr. O'Connor and seconded by Mr. Szczepaniak to authorize a contract with Toadflax Nursery for sludge disposal at the proposed rate for 2019 at \$16.02 per cubic yard.** Mr. Hernandez stated he would come back to the Board next month with the amended contract for the five year term if the vendor was in agreement. **Motion carried unanimously. (2019-0027)**

Mr. Hernandez then reviewed proposals from four contractors for electrical work in the new storage building. He reviewed the low bid proposal and was requesting the Board consider a contract with Alliance Electrical at a cost of \$27,380.00. **Motion was made by Mr. Cumm and seconded by Mr. O'Connor to authorize an award to Alliance Electrical for the proposed cost of \$27,280. Motion carried unanimously. (2019-0028)**

The final matter was a discussion regarding counsel review of a letter to LFTC. Mr. Schachner requested some time to review before approving issuance of the letter.

New Business:

The next meeting of the Saratoga County Water Authority Board of Directors was scheduled for Thursday, July 25, 2019 at 3:30 p.m.

With no further action, motion to adjourn was made by Mr. Szczepaniak and seconded by Mr. O'Connor. Motion passed and meeting was adjourned at 4:00 p.m.

Respectfully Submitted,

Carol A. Alden, Confidential Secretary