



SARATOGA COUNTY WATER AUTHORITY

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SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES THURSDAY, JUNE 22, 2017 @ 3:00 P.M.

PRESENT: Vice Chair Anita Daly, Treasurer Tom Cumm, Deputy Treasurer Tim Szczepaniak (arrived at 3:25 p.m. due to a prior commitment), Supervisor Art Johnson, Board Members Darren O'Connor and Jim Smith; Executive Director Ed Hernandez, General Counsel Mark Schachner, Esq. **ABSENT:** Chairman John Lawler.

Vice Chair Anita Daly called the regular meeting to order at 3:15 p.m. and welcomed all in attendance. The meeting was held in the Board of Supervisors Meeting Room One.

Motion was made by Mr. Johnson and seconded by Mr. O'Connor to adopt the draft minutes of the May 24th, 2017 Meeting minutes as the official minutes of that meeting. Motion to adopt the minutes was adopted unanimously.

(As is the practice of the Board, the Board waived a reading of the draft minutes and the adopted minutes include the long form resolutions that were passed at said meeting and the Board waived the reading of the long form resolutions.)

Reports:

Production: Mr. Hernandez reported that production data for the month of May 2017 was 5.53 MGD. Rolling annual average was 5.27 MGD.

Financial: Mr. Hernandez discussed the financial report through May 31, 2017. Revenues for the year were budgeted at \$2.1 million while actual revenues were \$2.1 million. Budgeted expenses through May 31, 2017 were \$779,000 while actual expenses were \$619,000. Estimated cash available for operations at Sept. 1, 2017 is estimated at \$2.34 million. The next scheduled debt service payment is \$1.4 million on Sept. 1 for the Series 2016 Bonds.

Legal: Attorney Schachner discussed the items his firm was working on for the Authority at this time. He noted that the Town of Halfmoon Water Sale Agreement was fully executed and had been forwarded to the Authority offices. He discussed a response from LFTC EDC regarding a recent communication

from them relating to their outstanding debt. He discussed with the Board his review of a contract from a locating service. Mr. Hernandez stated that he had decided to not renew the contract therefore the item was no longer relevant. Mr. Schachner then discussed a letter sent to the Public Service Commission on behalf of the Authority.

At 3:20 p.m., motion was offered by Mr. O'Connor and seconded by Mr. Johnson to adjourn to Executive Session to discuss privileged attorney client matters relating to a possible litigation matter. Unanimous.

At 3:33 p.m. motion was made by Mr. Cumm and seconded by Mr. Johnson to return to open session. Unanimous.

Motions & Resolutions:

Motion was made by Mr. O'Connor and seconded by Mr. Szczepaniak to authorize the payment of the monthly vouchers at a cost of \$96,992.23 in operating costs. Mr. Cumm noted he had reviewed all vouchers and found the payments appropriate. Motion carried unanimously. (2017-00)

Mr. Hernandez then discussed that the NYS EFC IMG Grant application had been submitted by Adirondack Mountain Engineering and had been begun the review process by EFC. He stated that the SEQR process was under way and Environmental Assessment Form Parts One and Two would be prepared for the July meeting. He requested that counsel's firm prepare a long form resolution for the Lead Agency status for the next meeting.

Mr. Hernandez then discussed an item from last month's agenda, the tank interior painting. He reviewed with the Board the process to take the tank off-line during the repair period. Ms. Daly expressed concerns about how it would affect the Authority's customers. Mr. Hernandez assured her that the customers should not notice any difference in flow as long as there were no extraordinary demands on the system during that time. He stated all customers would be notified when the process would begin and end. He stated a bid spec would be prepared and sent out when the staff was ready and he would notify the Board of bid results for the work.

Mr. Hernandez then discussed that engineering contracts for the Halfmoon-Mechanicville Pipeline Project and the Storage Building Project were with counsel and under review. Mr. Schachner stated they had completed their review and would be forwarding their comments to him next week.

Old Business:

Mr. Schachner discussed there was nothing further to report on the Saratoga County IDA Lease closeout documents at this time. Mr. Hernandez requested that he reach out to the IDA's counsel for a status.

New Business:

The next meeting of the Saratoga County Water Authority Board of Directors was scheduled for Thursday, July 27, 2017 at 3:00 p.m. at the Water Authority on 260 Butler Road in the Town of Moreau.

With no further action, motion to adjourn was made by Mr. Cumm and seconded by Mr. Johnson. Motion passed and meeting was adjourned at 3:42 p.m.