



SARATOGA COUNTY WATER AUTHORITY

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SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES THURSDAY, MARCH 30, 2017 @ 3:15 P.M.

PRESENT: Chairman John Lawler, Vice Chair Anita Daly, Deputy Treasurer Tim Szczepaniak, Supervisor Art Johnson, Board Members Darren O'Connor and Jim Smith; Executive Director Ed Hernandez **ABSENT:** Treasurer Tom Cumm.

Chairman Lawler called the regular meeting to order at 3:15 p.m. and welcomed all in attendance. The meeting was held in the Board of Supervisors Meeting Room One.

Motion was made by Ms. Daly and seconded by Mr. Smith to adopt the draft minutes of the March 2, 2017 Meeting minutes as the official minutes of that meeting. Motion carried unanimously.

Motion was made by Mr. Szczepaniak and seconded by Mr. Johnson to adopt the draft minutes of the March 2, 2017 Audit Committee meeting minutes as the official minutes of that meeting. Motion carried unanimously.

Motion was made by Mr. Szczepaniak and seconded by Mr. Smith to adopt the draft minutes of the March 2, 2017 Finance Committee meeting minutes as the official minutes of that meeting. Motion carried unanimously.

(As is the practice of the Board, the Board waived a reading of the draft minutes and the adopted minutes include the long form resolutions that were passed at said meeting and the Board waived the reading of the long form resolutions.)

Reports:

Production: Mr. Hernandez reported that production data for the month of February 2017 was 4.687 MGD. Rolling annual average was 5.289 MGD.

Financial: Mr. Hernandez discussed the financial report through February 28, 2017. Revenues for the year were budgeted at \$850,000 and actual revenues were \$812,000. Budgeted expenses were \$330,000 and actual expenses were \$200,000. Estimated cash available for operations at June 1, 2017 is \$2.67

million. Next scheduled debt service payment was \$181,000 on June 1, as well as an interest payment of \$7,000 to SCIDA. Chairman Lawler inquired about the variances between the YTD budgeted figures and the actual expenditures. Mr. Hernandez stated it was difficult to anticipate when certain expenses would be incurred but that a review of the process would be done for the 2018 annual budget.

Legal: No Report.

Governance Committee: Mr. Smith reported that the Governance Committee met prior to this meeting and that the Annual Performance Measures Report was reviewed and approved for recommendation of adoption by the full Board.

Motions & Resolutions:

Motion was made by Ms. Daly and seconded by Mr. O'Connor to authorize the payment of the monthly vouchers at a cost of \$105,730.96 in operating costs and \$1,074.00 in SPDES Outfall Project costs. Mr. Hernandez stated that all vouchers had been reviewed previously by Mr. Cumm and were approved. **Motion carried unanimously. (2017-0012)**

Motion was offered by Mr. O'Connor and seconded by Mr. Szczepaniak to further **accept the 2016 Annual Water Quality Report as approved by NYS Dept. of Health.** Ms. Daly inquired about where on the pipeline the samples were taken for lab were testing. Mr. Hernandez explained that different tests required sampling at different points in the treatment process and along the distribution line. **Motion carried unanimously. (2017-0013)**

Mr. Hernandez then reviewed the Annual Performance Measurement Report. He discussed the various measurement sections and the results of those measurements throughout 2016. **Motion was offered by Mr. Smith and seconded by Mr. Szczepaniak to adopt the 2016 Performance Measurement Report and approve for posting to PARIS. Motion carried unanimously. (2017-0014)**

New Business:

The next meeting of the Saratoga County Water Authority Board of Directors was scheduled for Thursday, April 27, 2017 at 3:00 p.m.

At this time, **Mr. Johnson made a motion to adjourn to executive session for the purpose of discussing contract negotiations with a potential water customer. Motion was seconded by Chairman Lawler. Adjourned at 3:40 p.m.**

At 3:55 p.m., Motion was made by Ms. Daly and seconded by Mr. Smith to return to open session. Unanimous.

With no further action, motion to adjourn was made by Mr. O'Connor and seconded by Mr. Johnson. Motion passed and meeting was adjourned at 3:55 p.m.

Respectfully Submitted,

Carol A. Alden, Confidential Secretary