



SARATOGA COUNTY WATER AUTHORITY

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SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES THURSDAY, MARCH 2, 2017 @ 3:15 P.M.

PRESENT: Vice Chair Anita Daly, Supervisor Art Johnson, Supervisor Tim Szczepaniak, Board Members Tom Cumm, Darren O'Connor, and Jim Smith; Executive Director Ed Hernandez, and SCWA General Counsel Leah Everhart, Esq. **ABSENT:** Chairman John Lawler.

Vice Chairwoman Daly called the regular meeting to order at 3:22 p.m. and welcomed all in attendance. The meeting was held in the Board of Supervisors Meeting Room One.

Motion was made by Mr. Johnson and seconded by Mr. Szczepaniak to adopt the draft minutes of the January 26, 2017 meeting minutes as the official minutes of that meeting. Motion carried unanimously.

(As is the practice of the Board, the Board waived a reading of the draft minutes and the adopted minutes include the long form resolutions that were passed at said meeting and the Board waived the reading of the long form resolutions.)

Reports:

Production: Mr. Hernandez reported that production data for the month of January 2017 was 4.707 MGD. Rolling annual average was 5.307 MGD.

Financial: Mr. Hernandez discussed the financial report through January 31, 2017. Revenues year-to-date were budgeted at \$425,000 and actual revenues were \$454,000. Budgeted expenses year-to-date were \$163,000 and actual expenses were \$73,000 million. Estimated cash available for operations at March 1, 2017, (after the first 2016 bond payment) is estimated at \$2.25 million. The next payment for the 2016 Bonds is due March 1, 2017.

Legal: Ms. Everhart stated there were just a couple of items they were currently working on for the Authority. The first being the documents necessary to close out the Outfall Project with Saratoga County IDA and the second being contract negotiations with a new water customer. The IDA closeout documents were currently under review by IDA legal counsel. The contract for the new customer was under review

by the firm representing that customer. She expressed that the Agreement presented to the Board was acceptable to counsel and to the Executive Director. At this time, Ms. Everhart requested a **Motion to Authorize the Chairman to execute the water Agreement with the Town of Halfmoon pending review of the out of district agreements Halfmoon has. Motion was offered by Mr. Szczepaniak and seconded by Mr. Cumm. Motion carried unanimously. (2017-0005)**

Motions & Resolutions:

Motion was made by Mr. Cumm and seconded by Mr. Smith to approve the rate increase from Saratoga County Sewer District from .0028 per gallon to .0032 per gallon of discharged water for 2017. Motion carried unanimously. (2017-0006)

Motion was made by Mr. Johnson and seconded by Mr. Szczepaniak to authorize the payment of the monthly vouchers at a cost of \$116,999.52 in operating costs. Mr. Hernandez stated that all vouchers had been reviewed previously by Mr. Szczepaniak and were approved. Motion carried unanimously. (2017-0007)

The next motion was offered by **Mr. Szczepaniak and seconded by Mr. O'Connor to approve reimbursement of a 2A water operator class for a trainee at a cost of \$960 upon successful completion.** Mr. Cumm inquired if textbooks were in addition to that cost and were they reimbursed as well. Mr. Hernandez stated that our education policy currently states that only the tuition is covered at this time, but that the Personnel Committee could review that later in the year. **Motion carried unanimously. (2017-0008)**

Motion was offered by Mr. Szczepaniak and seconded by Mr. Cumm to authorize the Confidential Secretary to prepay health and vision insurance premiums in advance of the monthly meeting, but include those vouchers with the regular monthly vouchers. Motion carried unanimously. (2017-0009)

The next **Motion was offered by Mr. O'Connor and seconded by Mr. Cumm to adopt the 2017 Financial Statements and to authorize submission of same to PARIS. Motion carried unanimously. (2017-0010)**

Motion was made by Mr. Johnson and seconded by Mr. O'Connor to accept and authorize submission of the 2016 Investment Report and the 2016 Procurement Report for submission to PARIS. Motion carried unanimously. (2017-0011)

New Business:

The next meeting of the Saratoga County Water Authority Board of Directors was scheduled for Thursday, March 30, 2017 at 3:15 p.m. The Governance Committee will also meet that day at 3:00 p.m. to accept and authorize submission of reports to PARIS.

With no further action, motion to adjourn was made by Mr. Cumm and seconded by Mr. Smith. Motion passed and meeting was adjourned at 3:50 p.m.

Respectfully Submitted,

Carol A. Alden, Confidential Secretary